

NOTICE OF VACANCY

DEPARTMENT: Family and Community Services

TITLE: Substance Abuse Evaluator

GRADE/SALARY: 32W - \$49,224 Plus Excellent Benefits

THIS IS A COMPETITIVE CIVIL SERVICE POSITION.

DISTINGUISHING FEATURES OF THE CLASS: An incumbent in this class performs substance abuse evaluations, crisis intervention, back-to-work substance abuse assessments, works to create treatment plans, and makes treatment referrals. Duties also include providing professional case management services by utilizing the knowledge of educational, mental health, medical, social and other program functions. The work is performed under the direct supervision of a higher level supervisor with leeway allowed for the exercise of independent judgment in planning and carrying out the details of the work in accordance with prescribed rules and procedures. Supervision over the work of other staff is not a function of this position. The incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application.

Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree **AND** possession of a Credentialed Alcohol and Substance Abuse Counselor (CASAC) certification from OASAS.

SPECIAL REQUIREMENT: Possession of a valid New York State driver's license at time of appointment. License must remain valid throughout appointment.

NOTES:

1. Candidate must submit a copy of bachelor degree/transcripts with application.
2. Candidate must submit copy of CASAC certification with application.

HOW TO APPLY: Go to <https://oneida-portal.mycivilservice.com/jobopps>.

If you do not have internet access, paper applications can be picked up in the Personnel Department on 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed to you by calling 315-798-5726. Completed applications can be mailed or hand-delivered to the address printed on the top of the application.

APPLICATIONS MUST BE RECEIVED NO LATER THAN: July 30, 2021

****Oneida County is an equal opportunity employer****

07/08/2021