

# NOTICE OF VACANCY

**DEPARTMENT:** Public Works  
**TITLE:** Assistant Civil Engineer  
**SALARY (GRADE):** \$61,876 (32B) plus Excellent Benefits

## **THIS IS A COMPETITIVE CIVIL SERVICE POSITION.**

**DISTINGUISHING FEATURES OF THE CLASS:** This position involves engineering work of a moderately difficult caliber, involving the exercise of engineering judgement based on knowledge in both theory and practice of engineering principles. Major technical problems are discussed with higher-level engineers or Deputy Commissioners. Employees in this class exercise independent judgement in planning work details and technical decisions. The incumbent performs related work as required.

**MINIMUM QUALIFICATIONS:** Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of Bachelor's Degree in civil engineering, environmental engineering, or a closely-related field; **OR**
- (B) Possession of Associate's Degree in civil or environmental engineering or a closely-related field **AND** two (2) years of experience involving civil or environmental engineering.

### **NOTES:**

1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred.
2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.

**HOW TO APPLY:** Go to <https://oneida-portal.mycivilservice.com/jobopps>.

If you do not have internet access, paper applications can be picked up in the Personnel Department on 6<sup>th</sup> Floor of the Oneida County Office Building. You may also request a paper application to be mailed to you by calling 315-798-5726. Completed applications can be mailed or hand-delivered to the address printed on the top of the application.

**APPLICATIONS MUST BE RECEIVED NO LATER THAN:** Until the position is filled.

**\*\*Oneida County is an equal opportunity employer\*\***