

# NOTICE OF VACANCY

**DEPARTMENT:** Public Works  
**TITLE:** Assistant Engineer  
**SALARY (GRADE):** \$75,736 (38B) plus Excellent Benefits

## **THIS IS A COMPETITIVE CIVIL SERVICE POSITION.**

**DISTINGUISHING FEATURES OF THE CLASS:** The incumbent of this position assists in research, planning, design, control, and coordination of special technical public works projects. The work involves coordination and active interaction with various County departmental personnel, as well as State and Federal Agencies. Major technical and engineering policy decisions and problems are discussed with a Deputy Commissioner or the Commissioner before acting. The work is performed under general supervision of a Deputy Commissioner, with leeway allowed for the exercise of independent judgment in carrying out details of the work. While an incumbent usually works independently, occasionally, supervision may be exercised over the work of various professional and non-professional employees in project activities. The incumbent performs related work as required.

**MINIMUM QUALIFICATIONS:** Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of Master's Degree in civil engineering, environmental engineering, or a closely related field **AND** three (3) years of experience in civil or environmental engineering; **OR**
- (B) Possession of Bachelor's Degree in civil engineering, environmental engineering, or a closely related field **AND** four (4) years of experience in civil or environmental engineering; **OR**
- (C) Possession of Associate's Degree in civil engineering, environmental engineering, or a closely related field **AND** six (6) years of experience in civil or environmental engineering.

### **NOTES:**

1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred.
2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.

**HOW TO APPLY:** Go to <https://oneida-portal.mycivilservice.com/jobopps>.

If you do not have internet access, paper applications can be picked up in the Personnel Department on 6<sup>th</sup> Floor of the Oneida County Office Building. You may also request a paper application to be mailed to you by calling 315-798-5726. Completed applications can be mailed or hand-delivered to the address printed on the top of the application.

**APPLICATIONS MUST BE RECEIVED NO LATER THAN:** Until the position is filled.

**\*\*Oneida County is an equal opportunity employer\*\***