

# NOTICE OF VACANCY

**DEPARTMENT:** Public Health  
**TITLE:** Public Health Nurse  
**GRADE/SALARY:** \$59,416 (22N) plus Excellent Benefits

**THIS IS A COMPETITIVE CIVIL SERVICE POSITION.**

**DISTINGUISHING FEATURES OF THE CLASS:** Under qualified nursing supervision, a public health nurse shall plan, provide, direct, and evaluate nursing care in a variety of settings and offer instruction and guidance in health practice for individuals and families. Supervision may be exercised over others who are assigned to carry out the plans of care. The incumbent performs related work as required.

**MINIMUM QUALIFICATIONS:** Candidates must meet the minimum qualifications at time of application.

Possession of Bachelor's Degree in Nursing **AND** licensure and current registration to practice as a Registered Professional Nurse in New York State.

**SPECIAL REQUIREMENT:** Possession of a valid New York State driver's license at time of appointment. License must remain valid throughout appointment.

**NOTES:**

1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred **AND** copy of license and current registration as a Registered Professional Nurse.
2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.

**HOW TO APPLY:** Go to <https://oneida-portal.mycivilservice.com/jobopps>.

If you do not have internet access, paper applications can be picked up in the Personnel Department on 6<sup>th</sup> Floor of the Oneida County Office Building. You may also request a paper application to be mailed to you by calling 315-798-5726. Completed applications can be mailed or hand-delivered to the address printed on the top of the application.

**APPLICATIONS MUST BE RECEIVED NO LATER THAN:** December 31, 2023

**\*\*Oneida County is an equal opportunity employer\*\***

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