

ONEIDA COUNTY NOTICE OF VACANCY

DEPARTMENT: Public Defender - Criminal

TITLE: Senior Confidential Investigator

SALARY (GRADE): \$55,198 (32W) Plus Excellent Benefits

THIS IS A COMPETITIVE CIVIL SERVICE POSITION.

DISTINGUISHING FEATURES OF THE CLASS: These positions exist in the Offices of the District Attorney and Public Defender. This is specialized investigative work involving the investigation of alleged crimes, interviewing victims of alleged crimes and witnesses, and gathering evidence in connection with defense or prosecution of suspects. Unusual judgment is required in making decisions concerning the pursuance of investigative activities in relationship to such alleged crimes. The work is confidential and is performed under the direction of the District Attorney or Public Defender. Supervision may be exercised over Confidential Investigators. Incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of Bachelor's Degree in police justice, criminology or a closely related field **AND** two (2) years of experience in investigative work or law enforcement**; **OR**
- (B) Possession of Associate's Degree in criminal justice or a closely related field **AND** four (4) years of experience in investigative work or law enforcement**; **OR**
- (C) Graduation from high school or possession of a high school equivalency diploma **AND** six (6) years of experience in investigative work or law enforcement**.

**Law Enforcement is defined as "the enforcement of Federal, State or local laws governing society with the right to make arrests."

SPECIAL REQUIREMENT: Possession of a valid New York State Driver's License at time of appointment. This license must be maintained throughout appointment.

NOTES:

1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred, if qualifying under (A) or (B).
2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.
3. Verifiable part-time experience will be pro-rated toward meeting full-time experience requirements.

HOW TO APPLY: Go to <https://oneida-portal.mycivilservice.com/jobopps>.

If you do not have internet access, paper applications can be picked up in the Personnel Department on 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed to you by calling 315-798-5726. Completed applications can be mailed or hand-delivered to the address printed on the top of the application.

APPLICATIONS MUST BE RECEIVED NO LATER THAN: December 31, 2023

****Oneida County is an equal opportunity employer****

07/03/2023