

NOTICE OF VACANCY

DEPARTMENT: Public Works
TITLE: Building Maintenance Worker
GRADE/SALARY: 13B - \$27,129 plus Excellent Benefits

THIS IS A NON-COMPETITIVE CIVIL SERVICE POSITION.

DISTINGUISHING FEATURES OF THE CLASS: This is semi-skilled work involving responsibility for independently performing a variety of mechanical and other building maintenance tasks or for serving as an assistant to a journeyman tradesman. In either case, although a working knowledge of one or more trades is usual, a maintenance worker does not utilize the more skilled journeyman techniques for any considerable portion of his time. General instructions are received and work is performed under immediate or general supervision depending upon the nature of the task. The incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application. Either:

- (A) Graduation for a regionally accredited of New York State registered college or university with an Associate's Degree in construction, engineering technology, or a closely related field; **OR**
- (B) Graduation from high school or possession of a high school equivalency diploma **AND** two (2) years of experience in custodial, building maintenance, or grounds maintenance activities; **OR**
- (C) Three (3) years of experience in custodial, building maintenance, or grounds maintenance activities.

NOTES:

- 1. Verifiable part-time experience as described above will be pro-rated toward meeting full-time experience requirements.
- 2. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred, if qualifying under (A).

TO APPLY ONLINE GO TO: <https://oneida-portal.mycivilservice.com/>

PAPER APPLICATIONS MAY BE PICKED UP IN THE PERSONNEL DEPARTMENT ON THE 6TH FL OF THE ONEIDA COUNTY OFFICE BUILDING AND MAILED OR HAND-DELIVERED

TO: Oneida County Department of Personnel
800 Park Avenue
Utica, New York 13501

You may also request a paper application be mailed to you by calling 315-798-5726.

APPLICATIONS MUST BE RECEIVED NO LATER THAN: October 23, 2020

****Oneida County is an equal opportunity employer****