

# **NOTICE OF VACANCY**

**DEPARTMENT:** Public Works  
**TITLE:** Senior Building Maintenance Mechanic  
**GRADE/SALARY:** 21B - \$35,046 plus Excellent Benefits

## **THIS IS A TESTED CIVIL SERVICE POSITION.**

**DISTINGUISHING FEATURES OF THE CLASS:** An incumbent in this class is responsible for a variety of skilled and semi-skilled building and maintenance repair tasks. These tasks may be performed in the areas of environmental control, automated and mechanical equipment, and maintenance and repair of a physical plant. Employees in this class, based on specific training and experience, may devote most of their time in several skilled, specialized fields. Duties will also involve other areas of responsibility in the building maintenance field. This position is distinguished from others which have a single trade discipline, in that it requires a significant working knowledge of journey-level areas of electricity, plumbing, steam fitting, carpentry, heating and ventilating, etc. Supervision is exercised over the work of lower level maintenance staff. Incumbent performs related work as required.

**MINIMUM QUALIFICATIONS:** Candidates must meet the minimum qualifications at time of application. Either:

- (A) Graduation for a regionally accredited of New York State registered college or university with an Associate's Degree in construction, engineering technology, or a closely related field **AND** two (2) years of experience in building construction or one of the standard trades; **OR**
- (B) Graduation from high school or possession of a high school equivalency diploma **AND** four (4) years of experience in building construction or one of the standard trades; **OR**
- (C) Five (5) years of experience in building construction or one of the standard trades.

**NOTE:** Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred, if qualifying under (A).

**TO APPLY ONLINE GO TO:** <https://oneida-portal.mycivilservice.com/>

**PAPER APPLICATIONS MAY BE PICKED UP IN THE PERSONNEL DEPARTMENT ON THE 6<sup>TH</sup> FL OF THE ONEIDA COUNTY OFFICE BUILDING AND MAILED OR HAND-DELIVERED**

**TO:** Oneida County Department of Personnel  
800 Park Avenue  
Utica, New York 13501

You may also request a paper application be mailed to you by calling 315-798-5726.

**APPLICATIONS MUST BE RECEIVED NO LATER THAN:** October 23, 2020

**\*\*Oneida County is an equal opportunity employer\*\***