

# **NOTICE OF VACANCY**

**DEPARTMENT:** Emergency Services  
**TITLE:** Public Safety Telecommunicator  
**GRADE/SALARY:** 23D - \$36,524 plus EXCELLENT BENEFITS

**THIS IS A TESTED CIVIL SERVICE POSITION.**

**DISTINGUISHING FEATURES OF THE CLASS:** The incumbent in this class acquires or elicits information from multiple sources requiring the assistance of police, fire, emergency medical services, or associated public service providers in emergency and non-emergency situations. The information is analyzed, classified and summarized for dispatch or referral. The information is then transmitted, relayed, or disseminated to the field units or other supporting resources. The incumbent performs related work as required.

**MINIMUM QUALIFICATIONS:** Candidates must meet the minimum qualifications at time of application.

Graduation from high school or possession of a high school equivalency diploma.

**SPECIAL REQUIREMENTS:** Candidates must pass both visual and hearing acuity tests as prescribed by the Oneida County Department of Personnel. Candidates must meet the standards of both the visual and hearing acuity tests to be eligible for appointment.

**TO APPLY ONLINE GO TO:** <https://oneida-portal.mycivilservice.com/>

**PAPER APPLICATIONS MAY BE PICKED UP IN THE PERSONNEL DEPARTMENT ON THE 6<sup>TH</sup> FL OF THE ONEIDA COUNTY OFFICE BUILDING AND MAILED OR HAND-DELIVERED TO:**

Oneida County Department of Personnel  
800 Park Avenue  
Utica, New York 13501

You may also request a paper application be mailed to you by calling 315-798-5726.

**APPLICATIONS MUST BE RECEIVED NO LATER THAN:** November 27, 2020.

**\*\*Oneida County is an equal opportunity employer\*\***

11/6/2020