

NOTICE OF VACANCY

DEPARTMENT: Planning
TITLE: Chief Planner
GRADE/SALARY: 38M - \$59,952 (2020) plus Excellent Benefits
38M - \$60,851 (2021) plus Excellent Benefits

THIS IS A TESTED CIVIL SERVICE POSITION.

DISTINGUISHING FEATURES OF THE CLASS: This position exists in the County Planning Department and involves responsibility to assist the Commissioner of Planning in overseeing and implementing work elements carried out by department staff under local, State and Federal programs. An employee in this class is responsible for overseeing a major portion of the work of the planning agency, involving various simultaneous municipal, regional and/or community planning projects. The incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of a Master's Degree in city, regional or urban planning from a regionally accredited or New York State registered college or university **AND** six (6) years of experience in regional, county or municipal planning*; three (3) years of which shall have been in a supervisory capacity; **OR**
- (B) Possession of a Master's Degree in geography, architecture, landscape architecture, civil or environmental engineering, environmental planning or a closely related field from a regionally accredited or New York State registered college or university **AND** seven (7) years of experience in regional, county or municipal planning; three (3) years of which shall have been in a supervisory capacity; **OR**
- (C) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in city, regional or urban planning **AND** seven (7) years of experience in regional, county or municipal planning; three (3) years of which shall have been in a supervisory capacity; **OR**
- (C) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in geography, architecture, landscape architecture, civil or environmental engineering, environmental planning or a closely related field **AND** eight (8) years of experience in regional, county or municipal planning; three (3) years of which shall have been in a supervisory capacity.

***Planning** - activities that include the following: the preparation of plans or proposals and research reports or the collection, tabulation and analysis of data or the conducting of special studies and reports or developing proposals and preparing grant applications in the fields of transportation, human services, municipal land use, or environmental planning.

NOTES:

- 1. Professional planning experience in the field of regional, county or municipal planning may be substituted on a year-for-year basis for the specific degrees designated above, after review and approval by the Commissioner of Personnel.
- 2. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred

TO APPLY ONLINE GO TO: <https://oneida-portal.mycivilservice.com/>

PAPER APPLICATIONS MAY BE PICKED UP IN THE PERSONNEL DEPARTMENT ON THE 6TH FL OF THE ONEIDA COUNTY OFFICE BUILDING AND MAILED OR HAND-DELIVERED TO:

Oneida County Department of Personnel
800 Park Avenue
Utica, New York 13501

You may also request a paper application be mailed to you by calling 315-798-5726.

APPLICATIONS MUST BE RECEIVED NO LATER THAN: January 2, 2021

****Oneida County is an equal opportunity employer****