

# NOTICE OF VACANCY

**DEPARTMENT:** Public Health  
**TITLE:** Licensed Practical Nurse  
**GRADE/SALARY:** 15W - \$14.46 per hour

**THIS IS A TEMPORARY NON-COMPETITIVE PART-TIME CIVIL SERVICE POSITION.**

**DISTINGUISHING FEATURES OF THE CLASS:** This position involves responsibility to provide routine sub-professional nursing care of patients in accordance with detailed and well-defined policies, rules and regulations. In the Skilled Nursing Facility, employees assist a Registered Professional Nurse in the care of patients. The work is performed under the supervision of either a Registered Professional Nurse, Licensed Physician or other Supervisor. The incumbent performs related work as required.

**MINIMUM QUALIFICATIONS:** Candidates must meet the minimum qualifications at time of application.

Possession of a New York State temporary permit\* to practice **OR** current valid New York State license as a Licensed Practical Nurse.

\*A temporary appointment may be made up to the duration of the temporary permit **or** receipt of the Licensed Practical Nurse license.

**SPECIAL REQUIREMENT:** Possession of an appropriate level, valid Driver's License at time of appointment. This license must be maintained throughout appointment.

**NOTE:** Applicant **MUST** submit with application, a copy of current valid license or temporary permit to practice as a Licensed Practical Nurse in New York State.

**APPLYING ONLINE:** Please click the link below and go to the current vacancies tab to find this vacancy.

<https://oneida-portal.mycivilservice.com/>

**APPLYING WITH PAPER APPLICATION:** Blank paper applications can be picked up in the Personnel Department on 6<sup>th</sup> Floor of the Oneida County Office Building and either mailed or hand delivered once completed to:

Oneida County Department of Personnel  
Joseph M. Johnson, Commissioner  
800 Park Ave  
Utica, NY 13501

You may also request a paper application to be mailed to you by calling 315-798-5726.

**APPLICATIONS MUST BE RECEIVED NO LATER THAN:** Until the position is filled.

**\*\*Oneida County is an equal opportunity employer\*\***