

NOTICE OF VACANCY

DEPARTMENT: Public Works
TITLE: Building Maintenance Worker
GRADE/SALARY: 13B – 27,536 plus Excellent Benefits

THIS IS A NON TESTED CIVIL SERVICE POSITION.

DISTINGUISHING FEATURES OF THE CLASS: This is semi-skilled work involving responsibility for independently performing a variety of mechanical and other building maintenance tasks or for serving as an assistant to a journeyman tradesman. In either case, although a working knowledge of one or more trades is usual, a maintenance worker does not utilize the more skilled journeyman techniques for any considerable portion of his time. General instructions are received and work is performed under immediate or general supervision depending upon the nature of the task. The incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualification at time of application. Either:

- (A) Graduation for a regionally accredited of New York State registered college or university with an Associate's Degree in construction, engineering technology, or a closely related field; **OR**
- (B) Graduation from high school or possession of a high school equivalency diploma **AND** two (2) years of experience in custodial, building maintenance, or grounds maintenance activities; **OR**
- (C) Three (3) years of experience in custodial, building maintenance, or grounds maintenance activities.

NOTES:

- 1. Verifiable part-time experience as described above will be pro-rated toward meeting full-time experience requirements.
- 2. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred, if qualifying under (A).

APPLYING ONLINE: Please click the link below and go to the current vacancies tab to find this vacancy.

<https://oneida-portal.mycivilservice.com/>

APPLYING WITH PAPER APPLICATION: Blank paper applications can be picked up in the Personnel Department on 6th Floor of the Oneida County Office Building and either mailed or hand delivered once completed to:

Oneida County Department of Personnel
Joseph M. Johnson, Commissioner
800 Park Ave
Utica, NY 13501

You may also request a paper application to be mailed to you by calling 315-798-5726.

APPLICATIONS MUST BE RECEIVED NO LATER THAN: February 11, 2021

****Oneida County is an equal opportunity employer****

01/21/2021