

NOTICE OF VACANCY

DEPARTMENT: Public Health
TITLE: Deputy Public Health Director
GRADE/SALARY: 47M - \$85,910 plus Excellent Benefits

THIS IS A NON-COMPETITIVE CIVIL SERVICE POSITION.

DISTINGUISHING FEATURES OF THE CLASS: The incumbent in this class acts generally for and in place of the Public Health Director and is responsible for assisting in the planning, organizing and directing of Health Department programs. The incumbent assists in business management, program operations and coordination of technical services provided by the employees involved in programs which may be conducted by the health agency. The work is performed under the direction of the Public Health Director. Supervision is exercised over professional, administrative and clerical employees involved in programs which may be conducted by the health agency. The incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application.

Either:

- A. Graduation from a regionally accredited or New York State registered college or university with a Master's degree in public health or a related field **AND** two (2) years of public health administrative experience in a public health agency, hospital, or health-related program;
OR
- B. Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in public health, nursing, public administration or a closely related field **AND** three (3) years of progressive administrative experience in a public health agency, hospital, or health-related program.

NOTE: Candidates **MUST** submit a copy of transcripts showing degree area and date degree conferred with application.

HOW TO APPLY: Go to <https://oneida-portal.mycivilservice.com/jobopps>.

If you do not have internet access, paper applications can be picked up in the Personnel Department on 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed to you by calling 315-798-5726. Completed applications can be mailed or hand-delivered to the address printed on the top of the application.

APPLICATIONS MUST BE RECEIVED NO LATER THAN: Until Position Filled

****Oneida County is an equal opportunity employer****