

NOTICE OF VACANCY

DEPARTMENT: Planning
TITLE: Chief Planner
GRADE/SALARY: 38M - \$60,851 plus Excellent Benefits

THIS IS A TESTED CIVIL SERVICE POSITION.

DISTINGUISHING FEATURES OF THE CLASS: This position exists in the County Planning Department and involves responsibility to assist the Commissioner of Planning in overseeing and implementing work elements carried out by department staff under local, State and Federal programs. An employee in this class is responsible for overseeing a major portion of the work of the planning agency, involving various simultaneous municipal, regional and/or community planning projects. The incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of a Master's Degree in city, regional or urban planning from a regionally accredited or New York State registered college or university **AND** six (6) years of experience in regional, county or municipal planning*; three (3) years of which shall have been in a supervisory capacity; **OR**
- (B) Possession of a Master's Degree in geography, architecture, landscape architecture, civil or environmental engineering, environmental planning or a closely related field from a regionally accredited or New York State registered college or university **AND** seven (7) years of experience in regional, county or municipal planning; three (3) years of which shall have been in a supervisory capacity; **OR**
- (C) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in city, regional or urban planning **AND** seven (7) years of experience in regional, county or municipal planning; three (3) years of which shall have been in a supervisory capacity; **OR**
- (D) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in geography, architecture, landscape architecture, civil or environmental engineering, environmental planning or a closely related field **AND** eight (8) years of experience in regional, county or municipal planning; three (3) years of which shall have been in a supervisory capacity.

***Planning** - activities that include the following: the preparation of plans or proposals and research reports or the collection, tabulation and analysis of data or the conducting of special studies and reports or developing proposals and preparing grant applications in the fields of transportation, human services, municipal land use, or environmental planning.

NOTES:

- 1. Professional planning experience in the field of regional, county or municipal planning may be substituted on a year-for-year basis for the specific degrees designated above, after review and approval by the Commissioner of Personnel.
- 2. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred

HOW TO APPLY: Go to <https://oneida-portal.mycivilservice.com/jobopps>.

If you do not have internet access, paper applications can be picked up in the Personnel Department on 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed to you by calling 315-798-5726. Completed applications can be mailed or hand-delivered to the address printed on the top of the application.

APPLICATIONS MUST BE RECEIVED NO LATER THAN: April 21, 2021

****Oneida County is an equal opportunity employer****