

NOTICE OF VACANCY

DEPARTMENT: Office of the Sheriff
TITLE: Chief Deputy (Task Force Operations)
GRADE/SALARY: 43M - \$73,401 Plus Excellent Benefits

THIS IS A NON-COMPETITIVE CIVIL SERVICE POSITION.

DISTINGUISHING FEATURES OF THE CLASS: This position involves assisting the Sheriff, Undersheriff, District Attorney and Commissioner of Social Services with planning, administering, and supervising the Oneida County Child Advocacy Center. The Chief Deputy (Task Force Operations) is responsible for the formation of policies and procedures governing the operation and investigations of the Child Advocacy Center, which is a multi-agency consortium responsible for investigating and prosecuting sex offenses committed against children in Oneida County. This Unit is supervised to assure maintenance of safety, security and conformity to established laws and procedures. The Chief Deputy (Task Force Operations) functions under the administration of the Sheriff and Undersheriff. The District Attorney and/or First Assistant District Attorney direct case management and the Commissioner of Social Services provides program input. The program is reviewed through frequent conferences and reports, coordinating with the District Attorney and Commissioner of Social Services. The Chief Deputy (Task Force Operations) exercises general supervision over the Child Advocacy Center and employees assigned to the Child Advocacy Center from different community agencies. The Chief Deputy (Task Force Operations) will be responsible for agency and budgetary functions and training. The Chief Deputy (Task Force Operations) will attend public, educational and social functions on behalf of the Sheriff, District Attorney or the Commissioner of Social Services. The Chief Deputy (Task Force Operations) may serve in the capacity of the Chief Deputy Corrections and/or Chief Deputy Operations in their absence at the discretion of the Sheriff. The incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application.
Either:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree **AND** four (4) years of experience as a law enforcement supervisor; **OR**
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree **AND** six (6) years of experience as a law enforcement supervisor; **OR**
- (C) Graduation from high school or possession of a high school equivalency diploma **AND** eight (8) years of experience as a law enforcement supervisor.

SPECIAL REQUIREMENTS:

- 1. Possession of a valid New York State driver's license at time of appointment. License must remain valid throughout appointment.
- 2. In order to be eligible for appointment, candidates must meet all current requirements of Section 58 of the Civil Service Law and Section 3.1 of the Public Officers Law.

NOTE: Candidates must submit copy of transcripts and/or degree showing degree date conferred with application.

HOW TO APPLY: Go to <https://oneida-portal.mycivilservice.com/jobopps>.

If you do not have internet access, paper applications can be picked up in the Personnel Department on 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed to you by calling 315-798-5726. Completed applications can be mailed or hand-delivered to the address printed on the top of the application.

APPLICATIONS MUST BE RECEIVED NO LATER THAN: April 23, 2021

****Oneida County is an equal opportunity employer****

04/08/2021