

NOTICE OF VACANCY

DEPARTMENT: Planning
TITLE: Associate Planner
GRADE/SALARY: 32W - \$49,224 plus Excellent Benefits

THIS IS A COMPETITIVE CIVIL SERVICE POSITION.

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility to supervise the preparation of plans and proposals for municipal planning studies of a complex nature using multi-disciplinary issues and professional staff. The incumbent develops, designs and implements these studies on an assigned wide range of complex community planning issues. This position differs from that of Senior Planner by virtue of a greater scope of project responsibility. The work involves considerable contact with local public officials and contractors concerning proposed projects in their jurisdictions along with involvement with professional and civic organizations to outline the implications concerned. The work is performed under supervision of a Principal Planner, with leeway allowed for exercise of technical details of the work. Supervision is exercised over a group of Planners, Senior Planners and non-professional staff assigned to specific projects. The incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application. Either:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Master's Degree or higher in city, regional or urban planning from a regionally accredited or New York State registered college or university **AND** two (2) years of **professional planning experience***, one (1) year of which shall have been in a supervisory capacity; **OR**
- (B) Graduation from a regionally accredited or New York State registered college or university with a Master's Degree or higher in planning, architecture, landscape architecture, environmental science, engineering, sociology, public administration, geography, natural resources, criminal justice, statistics or a closely related field **AND** three (3) years of **professional planning experience***, one (1) year of which shall have been in a supervisory capacity; **OR**
- (C) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree or higher in city, regional or urban planning **AND** three (3) years of **professional planning experience***, one (1) year of which shall have been in a supervisory capacity; **OR**
- (D) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree or higher in planning, architecture, landscape architecture, environmental science, engineering, sociology, public administration, geography, natural resources, criminal justice, statistics or a closely related field **AND** four (4) years of **professional planning experience***.one (1) year of which shall have been in a supervisory capacity.

***Professional planning experience** - Teaching the subjects of land use planning, urban planning, economic development, environmental design, planning workshops, planning studios, community planning studios, transportation planning, sociology, civil engineering, human services, and similar courses in a collegiate setting is also considered qualifying experience.

NOTES:

- 1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred.
- 2. Verifiable part-time experience will be pro-rated toward meeting full-time experience requirements.

HOW TO APPLY: Go to <https://oneida-portal.mycivilservice.com/jobopps>.

If you do not have internet access, paper applications can be picked up in the Personnel Department on 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed to you by calling 315-798-5726. Completed applications can be mailed or hand-delivered to the address printed on the top of the application.

APPLICATIONS MUST BE RECEIVED NO LATER THAN: May 20, 2021

****Oneida County is an equal opportunity employer****

04/29/2021