



ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

DEPARTMENT: Information Technology

CIVIL SERVICE TITLE: Director of Information Technology

CLASSIFICATION TYPE: Exempt

SALARY (GRADE): \$98,904 (46H) Plus Excellent Benefits

APPLICATION DEADLINE: December 31, 2024

APPLY ONLINE*: <https://oneida-portal.mycivilservice.com/post/jobopps>



DISTINGUISHING FEATURES OF THE CLASS: This is an administrative and technical position, involving the responsibility for the planning, directing, and coordinating the Division of Information Technology. Responsibilities include management and oversight of end user support, network infrastructure, databases, and cyber security. The Director also collaborates with the County Executive and other Department Heads to plan, coordinate and facilitate the effective use and management of information technology for their department needs. The work is performed under the general supervision of the County Executive. Supervision is exercised over all subordinate personnel. The incumbent performs related work as required

MINIMUM QUALIFICATIONS: Appointed based on administrative experience, and other such qualifications, as the County Executive may determine appropriate.

SUGGESTED QUALIFICATIONS:

- (A) Possession of Master's Degree in information systems management, information technology, computer science, electrical engineering, public or business administration or a closely related field, **AND** five (5) years of experience in the management of information systems projects or the operation of electronic data processing equipment involving programming, systems analysis, or technology application activities, two (2) years of which must have been in a supervisory capacity; **OR**
- (B) Possession of Bachelor's Degree in information systems management, information technology, computer science, electrical engineering, public or business administration or a closely related field, **AND** six (6) years of experience in the management of information systems projects or the operation of electronic data processing equipment involving programming, systems analysis, or technology application activities, two (2) years of which must have been in a supervisory capacity.

SPECIAL REQUIREMENT: Criminal Justice Information Systems (CJIS) Security Clearance is required for appointment and must be maintained throughout appointment.

NOTES:

1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred.
2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.

****Oneida County is an equal opportunity employer****

*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

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