



ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

DEPARTMENT: Audit and Control

CIVIL SERVICE TITLE: Auditor I

CLASSIFICATION TYPE: Competitive (Provisional)

SALARY (GRADE): \$43,231 (23W) Plus Excellent Benefits

APPLICATION DEADLINE: February 29, 2024

APPLY ONLINE*: <https://oneida-portal.mycivilservice.com/post/jobopps>



DISTINGUISHING FEATURES OF THE CLASS: The work involves the performance of professional accounting in making audits of financial and accounting records in county departments. Under supervision, an employee in this class performs general accounting work in conducting office or field audits on the financial and accounting records of a county department. Work requires application of professional accounting principles and methods to a variety of auditing problems. Help may be sought from supervisor for technical account problems. Audit standards are determined by departmental regulations or by a statutory requirement. The work is performed under close supervision of superior through conferences and through review of reports. The incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application.

Possession of Bachelor's Degree in accounting or business management or a closely related field, including or supplemented by twenty-four (24) credit hours in accounting.

SPECIAL REQUIREMENT: Certain assignments made to employees in this class will require access to transportation to meet field work requirements in a timely and efficient manner.

NOTES:

1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred.
2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.

****Oneida County is an equal opportunity employer****

*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

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