



ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

DEPARTMENT: Office of the Sheriff

CIVIL SERVICE TITLE: Chief Deputy (Task Force Operations)

CLASSIFICATION TYPE: Non-Competitive

SALARY (GRADE): \$89,026 (43M) Plus Excellent Benefits

APPLICATION DEADLINE: April 15, 2024

APPLY ONLINE*: <https://oneida-portal.mycivilservice.com/post/jobopps>



DISTINGUISHING FEATURES OF THE CLASS: This position involves assisting the Sheriff, Undersheriff, District Attorney and Commissioner of Social Services with planning, administering, and supervising the Oneida County Child Advocacy Center. The Chief Deputy (Task Force Operations) is responsible for the formation of policies and procedures governing the operation and investigations of the Child Advocacy Center, which is a multi-agency consortium responsible for investigating and prosecuting sex offenses committed against children in Oneida County. This unit is supervised to assure maintenance of safety, security, and conformity to established laws and procedures. The Chief Deputy (Task Force Operations) functions under the administration of the Sheriff and Undersheriff. The District Attorney and/or First Assistant District Attorney direct case management and the Commissioner of Social Services provides program input. The program is reviewed through frequent conferences and reports, coordinating with the District Attorney and Commissioner of Social Services. The Chief Deputy (Task Force Operations) exercises general supervision over the Child Advocacy Center and employees assigned to the Child Advocacy Center from different community agencies. The Chief Deputy (Task Force Operations) will be responsible for agency and budgetary functions and training. The Chief Deputy (Task Force Operations) will attend public, educational and social functions on behalf of the Sheriff, District Attorney, or the Commissioner of Social Services. The Chief Deputy (Task Force Operations) may serve in the capacity of the Chief Deputy Corrections and/or Chief Deputy Operations in their absence at the discretion of the Sheriff. The incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of Bachelor's Degree **AND** four (4) years of investigative experience **AND** four (4) years of experience as a law enforcement supervisor; **OR**
- (B) Possession of Associate's Degree **AND** six (6) years of investigative experience **AND** six (6) years of experience as a law enforcement supervisor; **OR**
- (C) Graduation from high school or possession of a high school equivalency diploma **AND** eight (8) years of investigative experience **AND** eight (8) years of experience as a law enforcement supervisor.

SPECIAL REQUIREMENTS:

- 1. Possession of a valid New York State driver's license at time of appointment. License must remain valid throughout appointment.
- 2. To be eligible for appointment, candidates must meet all current requirements of Section 58 of the Civil Service Law and Section 3.1 of the Public Officers Law.

NOTES:

- 1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred, if qualifying under (A) or (B).
- 2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.

****Oneida County is an equal opportunity employer****

*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

Issued: 04/02/2024