

## ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

**DEPARTMENT:** Family and Community Services

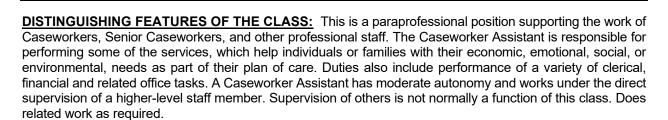
<u>CIVIL SERVICE TITLE:</u> Caseworker Assistant (HELP Program)

**CLASSIFICATION TYPE:** Non-Competitive

SALARY (GRADE): \$48,637 (26W) Plus Excellent Benefits

APPLICATION DEADLINE: December 31, 2024

APPLY ONLINE\*: https://oneida-portal.mycivilservice.com/post/jobopps



<u>MINIMUM QUALIFICATIONS:</u> Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of Associate's Degree, including or supplemented with six (6) credit hours in social work or a closely related field; **OR**
- (B) Graduation from high school or possession of a high school equivalency diploma **AND** two (2) years of full-time experience in human services involving substantial face-to-face contact with clients.

## **SPECIAL REQUIREMENTS:**

- 1. Possession of a valid New York State driver's license at time of appointment. License must remain valid throughout appointment.
- Statewide Central Register (SCR), per Section 424-a of the Social Services Law, and Staff Exclusion List (SEL), per Section 495 of the Social Services Law, background checks are required prior to appointment.

## NOTES:

- Candidates MUST submit with application a copy of transcripts showing degree area and date degree conferred, if qualifying under (A).
- Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <a href="http://www.cs.ny.gov/jobseeker/degrees.cfm">http://www.cs.ny.gov/jobseeker/degrees.cfm</a>. Candidates will be required to pay the evaluation fee.

## \*\*Oneida County is an equal opportunity employer\*\*

\*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 6<sup>th</sup> Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

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