



ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

DEPARTMENT: Information Technology

CIVIL SERVICE TITLE: Manager of Information Technology Services

CLASSIFICATION TYPE: Competitive (Provisional)

SALARY (GRADE): \$85,694 (42M) Plus Excellent Benefits

APPLICATION DEADLINE: July 31, 2024

APPLY ONLINE*: <https://oneida-portal.mycivilservice.com/post/jobopps>



DISTINGUISHING FEATURES OF THE CLASS: The incumbent in this class is responsible for overseeing the delivery and improvement of customer services provided through information technology staff. This position provides general and advanced technical support as needed, conducting follow-up evaluations to ensure issues were resolved appropriately. Work is performed under the general direction of a higher level supervisor, in accordance with established policies and objectives, permitting the frequent exercise of independent judgment. The incumbent oversees the work of assigned staff members. The incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of Bachelor's Degree in Computer Science, Computer Information Systems, Telecommunications or Network Engineering **AND** three (3) years of experience in customer support of end user devices; **OR**
- (B) Possession of Associate's Degree in Computer Science, Computer Information Systems, Telecommunications or Network Engineering **AND** five (5) years of experience in customer support of end user devices.

SPECIAL REQUIREMENTS:

- 1. Possession of a valid New York State driver's license at time of appointment. License must remain valid throughout appointment.
- 2. Criminal Justice Information Systems (CJIS) Security Clearance is required for appointment and must be maintained throughout appointment.

NOTES:

- 1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred.
- 2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.

****Oneida County is an equal opportunity employer****

*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

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