



# ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

**DEPARTMENT:** Office of the Sheriff

**CIVIL SERVICE TITLE:** Chief Deputy (Operations)

**CLASSIFICATION TYPE:** Non-Competitive

**SALARY (GRADE):** \$89,026 (43M) Plus Excellent Benefits

**APPLICATION DEADLINE:** July 12, 2024

**APPLY ONLINE\*:** <https://oneida-portal.mycivilservice.com/post/jobopps>



**DISTINGUISHING FEATURES OF THE CLASS:** This position involves assisting the Sheriff and Undersheriff with planning, administration and supervision of the Oneida County Sheriff's Department Law Enforcement Division, Civil Division, Court Security, Public Building Security and Court Support Function. The Chief Deputy (Operations) is responsible for the formation of policies and procedures governing the operation of the Law Enforcement Division, Civil Division, Court Support Function and Building Security Function. These Divisions are supervised to ensure maintenance of proper safety, security, and conformity to established procedures. The Chief Deputy (Operations) functions under the direction of the Sheriff and Undersheriff. The program is reviewed through frequent conferences and reports. General supervision is exercised by the Chief Deputy over Division Supervisors and employees. The incumbent does related work as directed.

**MINIMUM QUALIFICATIONS:** Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of Bachelor's Degree **AND** four (4) years of experience as a law enforcement supervisor;  
**OR**
- (B) Possession of Associate's Degree **AND** six (6) years of experience as a law enforcement supervisor;  
**OR**
- (C) Graduation from high school or possession of a high school equivalency diploma **AND** eight (8) years of experience as a law enforcement supervisor.

**SPECIAL REQUIREMENTS:**

1. Possession of a valid New York State driver's license at time of appointment. License must remain valid throughout appointment.
2. To be eligible for appointment, candidates must meet all current requirements of Section 58 of the Civil Service Law and Section 3.1 of the Public Officers Law.

**NOTES:**

1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred, if qualifying under (A) or (B).
2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.

**\*\*Oneida County is an equal opportunity employer\*\***

\*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 6<sup>th</sup> Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

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