



# ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

**DEPARTMENT:** County Executive

**CIVIL SERVICE TITLE:** Director of Unmanned Aircraft Systems (UAS) Operations

**CLASSIFICATION TYPE:** Pending Jurisdictional Classification

**SALARY (GRADE):** \$103,144 (46M) Plus Excellent Benefits

**APPLICATION DEADLINE:** December 31, 2025

**APPLY ONLINE\*:** <https://oneida-portal.mycivilservice.com/post/jobopps>



**DISTINGUISHING FEATURES OF THE CLASS:** This position will provide leadership on assigned projects and acts to achieve financial, schedule, reporting, and client relationship/growth objectives. Provides administrative support in areas of compliance, regulations, and procedures. The role will oversee planning and scheduling, flight operations, proposal management, reporting, and contract deliverables, and comprehensive program budget and forecast management. Designs and executes strategies and plans to meet short-term and long-term goals of the UAS Test Site. The position will report directly to the County Executive. The incumbent performs related work as required.

**MINIMUM QUALIFICATIONS:** Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of Bachelor's Degree in Marketing, Business Administration, Public Relations or a closely related field **AND** one (1) year of experience in Marketing, Advertising, Public Relations, or Economic Development; **OR**
- (B) Possession of Associate's Degree in Marketing, Business Administration, Public Relations or a closely related field **AND** three (3) years of experience Marketing, Advertising, Public Relations, or Economic Development.

**NOTES:**

1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred.
2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.

**\*\*Oneida County is an equal opportunity employer\*\***

\*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 6<sup>th</sup> Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

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