



ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

DEPARTMENT: Public Works

CIVIL SERVICE TITLE: Director of Project Management

CLASSIFICATION TYPE: Competitive (Provisional)

SALARY (GRADE): \$88,265 (42M) Plus Excellent Benefits

APPLICATION DEADLINE: February 28, 2025

APPLY ONLINE*: <https://oneida-portal.mycivilservice.com/post/jobopps>



DISTINGUISHING FEATURES OF THE CLASS: This position is responsible for planning, directing and coordinating projects within the Division of Engineering of the Department of Public Works. Areas of responsibility include the supervision and management of the major projects and assisting the Deputy Commissioner with the daily operations of the department. The position provides engineering and management services for various county owned structures including the evaluation, maintenance, and construction/rehabilitation of county owned buildings, bridges, highways, and culverts. Work is performed in compliance with all governing regulations and policies. The incumbent does related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of a Master's Degree from a regionally accredited or New York State registered college or university in civil engineering, mechanical engineering, environmental engineering, or a closely related field and three (3) years of experience in the design, construction, project management or operation of engineering projects, with at least one (1) of those years being in a supervisory capacity; **OR**
- (B) Possession of Bachelor's degree in civil engineering, mechanical engineering, environmental engineering, or a closely related field and four (4) years of experience in the design, construction, management or operation of engineering projects, with at least one (1) of those years being in a supervisory capacity; **OR**
- (C) Possession of Associate's degree in civil engineering, mechanical engineering, environmental engineering, or a closely related field and six (6) years of experience in design, construction, management or operation of engineering projects, with at least one (1) of those years being in a supervisory capacity.

SPECIAL REQUIREMENT: Possession of a valid New York State driver's license at time of appointment. License must remain valid throughout appointment.

NOTES:

1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred.
2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.

****Oneida County is an equal opportunity employer****

*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

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