



ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

DEPARTMENT: Public Health

CIVIL SERVICE TITLE: Disease Specialist (NYHELP Program)

CLASSIFICATION TYPE: Non-Competitive

SALARY (GRADE): \$63,581 (33M) Plus Excellent Benefits

APPLICATION DEADLINE: February 28, 2025

APPLY ONLINE*: <https://oneida-portal.mycivilservice.com/post/jobopps>



DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for assisting in oversight of the development and implementation of the County's disease control program. The incumbent assists in case investigations, assists in epidemiological investigations, surveillance, and studies, and provides health information to the public. The work is performed under the direct supervision of the Director of Clinic Services with leeway allowed for exercise of independent judgment. The incumbent performs related duties as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of Bachelor's degree in Nursing, Biology, Health or Public Administration, Health Science, Epidemiology, Public Health, Biostatistics or a closely related field **AND** one (1) year of experience conducting data collection, analysis and reporting in support of surveillance and epidemiologic investigations; **OR**
- (B) Possession of Associate's degree in Nursing, Biology, Health or Public Administration, Health Science, Epidemiology, Public Health, Biostatistics or a closely related field **AND** three (3) years of experience conducting data collection, analysis and reporting in support of surveillance and epidemiologic investigations.

SPECIAL REQUIREMENT: Candidates must possess a valid NYS Driver's License at the time of appointment and maintenance of said license for the duration of appointment.

NOTES:

1. Candidate **MUST** submit copy of transcripts showing degree area and date degree conferred with application.
2. A Master's degree in Epidemiology, Public Health, Nursing, Biology, Biostatistics, Health or Public Administration, Health Science or a closely related field may be substituted for the experience as noted above.
3. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.
4. Verifiable part-time experience will be pro-rated toward meeting full-time experience requirements.

****Oneida County is an equal opportunity employer****

*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

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