



ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

DEPARTMENT: Planning

CIVIL SERVICE TITLE: Chief Planner (NYHELP Program)

CLASSIFICATION TYPE: Non-Competitive

SALARY (GRADE): \$75,956 (38M) Plus Excellent Benefits

APPLICATION DEADLINE: April 30, 2025

APPLY ONLINE*: <https://oneida-portal.mycivilservice.com/post/jobopps>



DISTINGUISHING FEATURES OF THE CLASS: This position assists the Commissioner of Planning in overseeing and implementing work elements carried out by department staff under local, State and Federal programs. An employee in this class is responsible for overseeing a major portion of the work of the planning agency, involving various simultaneous municipal, regional and/or community planning projects. Major projects are assigned by the Commissioner for administrative direction by the incumbent, who reports progress and eventual completion. Supervision is exercised over the work of a group of Principal Planners, and their subordinates, who are involved with various phases of assigned planning projects. The incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of Master's Degree in city, regional or urban planning **AND** six (6) years of professional planning experience*, three (3) years of which shall have been in a supervisory capacity;
- (B) Possession of Master's Degree in planning, architecture, landscape architecture, environmental science, engineering, sociology, public administration, geography, natural resources, criminal justice, statistics or a closely related field **AND** seven (7) years of professional planning experience*, three (3) years of which shall have been in a supervisory capacity; **OR**
- (C) Possession of Bachelor's Degree in city, regional or urban planning **AND** seven (7) years of professional planning experience*, three (3) years of which shall have been in a supervisory capacity; **OR**
- (D) Possession of Bachelor's Degree in planning, architecture, landscape architecture, environmental science, engineering, sociology, public administration, geography, natural resources, criminal justice, statistics or a closely related field **AND** eight (8) years of professional planning experience*, three (3) years of which shall have been in a supervisory capacity.

***Professional planning experience** - Teaching the subjects of land use planning, urban planning, economic development, environmental design, planning workshops, planning studios, community planning studios, transportation planning, sociology, civil engineering, human services, and similar courses in a collegiate setting is also considered qualifying experience.

NOTES:

- 1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred.
- 2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.
- 3. Verifiable part-time experience as described above will be pro-rated toward meeting full-time requirements.

****Oneida County is an equal opportunity employer****

*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

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