



ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

DEPARTMENT: Planning

CIVIL SERVICE TITLE: Senior Planner (NYHELP Program)

CLASSIFICATION TYPE: Non-Competitive

SALARY (GRADE): \$57,416 (30W) Plus Excellent Benefits

APPLICATION DEADLINE: April 30, 2025

APPLY ONLINE*: <https://oneida-portal.mycivilservice.com/post/joboppps>



DISTINGUISHING FEATURES OF THE CLASS: This is a supervisory position, involving responsibility for overseeing the preparation of plans, proposals, and research reports, and directing the collection, tabulation and analysis of data required for such reports. The work may also involve a considerable amount of public contact with town and village officials concerning projects in their jurisdictions, and with professional and civic organizations explaining the objectives, techniques, and implications of planning. The work is performed under the general supervision of the Commissioner of Planning, allowing considerable leeway for the planning of special project and reports. Supervision is exercised over subordinate level professional and nonprofessional employees. The incumbent performs related work as needed.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of Master's Degree in city, regional or urban planning **AND** one (1) year of professional planning experience*; **OR**
- (B) Possession of Master's Degree in planning, architecture, landscape architecture, environmental science, engineering, sociology, public administration, geography, natural resources, criminal justice, statistics or a closely related field **AND** two (2) years of professional planning experience*; **OR**
- (C) Possession of Bachelor's Degree in city, regional or urban planning **AND** two (2) years of professional planning experience*; **OR**
- (D) Possession of Bachelor's Degree in planning, architecture, landscape architecture, environmental science, engineering, sociology, public administration, geography, natural resources, criminal justice, statistics or a closely related field **AND** three (3) years of professional planning experience*.

***Professional planning experience** - Teaching the subjects of land use planning, urban planning, economic development, environmental design, planning workshops, planning studios, community planning studios, transportation planning, sociology, civil engineering, human services, and similar courses in a collegiate setting is also considered qualifying experience.

NOTES:

1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred.
2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.
3. Verifiable part-time experience will be pro-rated toward meeting full-time experience requirements.

****Oneida County is an equal opportunity employer****

*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

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