



# ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

**DEPARTMENT:** Water Quality and Water Pollution Control

**CIVIL SERVICE TITLE:** Wastewater Treatment Plant Maintenance Supervisor (NYHELP Program)

**CLASSIFICATION TYPE:** Non-Competitive

**SALARY (GRADE):** \$73,333 (34B) Plus Excellent Benefits

**APPLICATION DEADLINE:** June 30, 2025

**APPLY ONLINE\*:** <https://oneida-portal.mycivilservice.com/post/jobopps>



**DISTINGUISHING FEATURES OF THE CLASS:** The incumbent in this position has immediate charge of the repair and maintenance of buildings, machinery and equipment at a wastewater treatment plant and its pumping stations. The duties involve responsibility for planning, supervising and participating in the repair and maintenance of buildings, machinery and equipment at the wastewater treatment plant and its pumping stations. Responsibilities for automotive equipment is not a part of this job. The incumbent works under general supervision of Wastewater Treatment Plant Maintenance Superintendent, who reviews general program objectives. The incumbent is allowed considerable latitude in deciding work methods. Supervision is exercised over the work of personnel. The incumbent performs related work as required.

**MINIMUM QUALIFICATIONS:** Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of Bachelor's Degree in mechanical engineering, environmental engineering, mechanical technology, electrical technology or electrical engineering **AND** three (3) years of experience in a combination of maintenance and repair of heating, ventilating, and air conditioning systems, electrical and instrumentation systems, and equipment and machinery of the type used in a wastewater treatment plant\*, two (2) years of which shall have been in a supervisory capacity; **OR**
- (B) Possession of Associate's Degree in mechanical engineering, environmental engineering, mechanical technology, electrical technology or electrical engineering **AND** five (5) years of experience in a combination of maintenance and repair of heating, ventilating, and air conditioning systems, electrical and instrumentation systems, and equipment and machinery of the type used in a wastewater treatment plant\*, two (2) years of which shall have been in a supervisory capacity; **OR**
- (C) Graduation from a high school or possession of a high school equivalency diploma **AND** seven (7) years of experience in a combination of maintenance and repair of heating, ventilating, and air conditioning systems, electrical and instrumentation systems, and equipment and machinery of the type used in a wastewater treatment plant\*, two (2) years of which shall have been in a supervisory capacity.

\*Includes mechanical screens machines, force mains, grit removal equipment, presses, pumps, valves, and all other equipment used in wastewater treatment and pumping systems.

**SPECIAL REQUIREMENT:** Possession of a valid New York State driver's license at time of application. License must remain valid throughout appointment.

**NOTES:**

- 1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred, if qualifying under (A) or (B).
- 2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.
- 3. Verifiable part-time experience as described above will be pro-rated toward meeting full-time requirements.

**\*\*Oneida County is an equal opportunity employer\*\***

\*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 6<sup>th</sup> Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

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