



ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

DEPARTMENT: Mental Health

CIVIL SERVICE TITLE: Deputy Commissioner of Mental Health

CLASSIFICATION TYPE: Exempt

SALARY (GRADE): \$99,136 (45M) Plus Excellent Benefits

APPLICATION DEADLINE: December 31, 2025

APPLY ONLINE*: <https://oneida-portal.mycivilservice.com/post/jobopps>



DISTINGUISHING FEATURES OF THE CLASS: This administrative position serves under the direction of the Commissioner of Mental Health/Director of Community Services (DCS) of the Local Government Unit. The incumbent assists in directing the mission, vision, and day-to-day activities of the Department of Mental Health and oversight to the local mental health, substance use, and intellectual/developmental disability services within the community. Responsibility includes the development of overall departmental policies and procedures, human resource activities, department quality assurance, and other high-level administrative duties. In the absence of the Commissioner, this position assumes full departmental responsibility and represents them in an official capacity, on all departmental matters and at local, state, and professional meetings. The incumbent performs related work as required.

SUGGESTED QUALIFICATIONS: Candidates must have three (3) years of progressively responsible clinical and/or administrative experience in a governmental, private, not-for-profit, or proprietary program providing services for people who have a diagnosis of mental illness, intellectual/developmental disabilities, or substance use, two (2) years of which must have been in an administrative capacity in which the candidate was responsible for the overall direction and control of an identifiable organizational unit or program **AND** Either:

- (A) A physician licensed to practice medicine in New York State who shall be deemed board certified or board eligible in psychiatry, neurology, pediatrics; **OR**
- (B) A psychologist who is currently licensed as a psychologist by the New York State Education Department; **OR**
- (C) Possession of a master's degree in social work, and currently licensed as a licensed master social worker or as a licensed clinical social worker by the New York Education Department; **OR**
- (D) Possession of a master's degree in psychiatric mental health nursing and shall be licensed by the New York State Education Department as a registered nurse; **OR**
- (E) Possession of master's degree in rehabilitation counseling, human services counseling, psychology, social work, public health administration, public administration, hospital administration, human services administration, business administration or other equivalent/related degrees as determined by a curriculum reviewed and approved by the New York State Education Department.

NOTES:

- 1. Candidates **MUST** submit with application a copy of valid license, if qualifying under (A), (B), (C), or (D)
- 2. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred, if qualifying under (C), (D), or (E).
- 3. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.

****Oneida County is an equal opportunity employer****

*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

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