



ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

DEPARTMENT: District Attorney

CIVIL SERVICE TITLE: Chief Confidential Investigator

CLASSIFICATION TYPE: Non-Competitive

SALARY (GRADE): \$75,956 (38M) Plus Excellent Benefits

APPLICATION DEADLINE: July 18, 2025

APPLY ONLINE*: <https://oneida-portal.mycivilservice.com/post/jobopps>



DISTINGUISHING FEATURES OF THE CLASS: This position exists in the Office of the District Attorney. This is specialized investigative work involving supervision and coordination of, and participation in, the investigation of alleged crimes. The incumbent investigates crimes, interrogates suspects, and witnesses, and gathers evidence to assist in the presentation of cases to a Grand Jury and prosecution of cases. Unusual judgment is required in making decisions concerning the pursuance of investigative activities in relationship to such alleged crimes. The work is confidential and is performed under the direction of the District Attorney with considerable leeway for independent judgment. Supervision is exercised over a staff of Senior Confidential Investigators and/or Confidential Investigators. The incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of Bachelor's Degree in Criminal Justice, criminology or a closely related field **AND** six (6) years of experience as a sworn law enforcement officer of which two (2) years must have been in an administrative or supervisory capacity; **OR**
- (B) Possession of Associate's Degree in criminal justice or a closely related field **AND** eight (8) years of experience of experience as a sworn law enforcement officer of which two (2) years must have been in an administrative or supervisory capacity; **OR**
- (C) Graduation from high school or possession of a high school equivalency diploma **AND** ten (10) years of experience of experience as a sworn law enforcement officer of which two (2) years must have been in an administrative or supervisory capacity.

SPECIAL REQUIREMENTS:

- 1. Candidates must have ten (10) more years of additional experience beyond the number of years of experience stated in (A), (B), and (C) above; **AND**
 - a. Must have been the lead investigator on no less than twenty-five (25) "B" Felony level (NYS PENAL LAW, or equivalent State or Federal Law) investigations; **OR**
 - b. Must have been the lead investigator on no less than twenty-five (25) economic crime investigations; **OR**
 - c. Must have been the lead investigator on no less than three (3) homicide investigations.
- 2. Candidate must have current certification from NYS Division of Criminal Justice Services (DCJS) showing validation of Police Officer Registry Status or qualify for the certification under General Municipal Law § 209-q(b).
- 3. Candidate must have a firearms certification at the time of application.
- 4. Possession of a valid New York State Driver's License at time of appointment. This license must be maintained throughout appointment.

NOTES:

- 1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred, if qualifying under (A) or (B).
- 2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.
- 3. Verifiable part-time experience will be pro-rated toward meeting full-time experience requirements.

****Oneida County is an equal opportunity employer****

*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

Issued: 07/07/2025