



# ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

**DEPARTMENT:** Emergency Services

**CIVIL SERVICE TITLE:** Deputy County Fire Coordinator (Part-Time)

**CLASSIFICATION TYPE:** Non-Competitive

**YEARLY SALARY:** \$5,200

**APPLICATION DEADLINE:** September 30, 2025

**APPLY ONLINE\*:** <https://oneida-portal.mycivilservice.com/post/jobopps>



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**DISTINGUISHING FEATURES OF THE CLASS:** An employee in this class is responsible for assisting the County Fire Coordinator in the administration, planning, and supervision of the County fire training and mutual aid programs. Typically, the Deputy oversees program administration once the program has been established by the Director of Emergency Services. The incumbent performs related work as required.

**MINIMUM QUALIFICATIONS:** Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of Associate's degree in Fire Protection Technology, Fire Science and Administration, Fire Science and Safety Technology, or Fire Science Technology, **AND** three (3) years of experience in firefighting and/or fire prevention work as a member in good standing of a volunteer or career fire department; **OR**
- (B) Graduation from high school or possession of a high school equivalency diploma **AND** five (5) years of experience in firefighting and/or fire prevention work as a member in good standing of a volunteer or career fire department.

**SPECIAL REQUIREMENT:** Possession of a valid New York State driver's license at time of appointment and must maintain license throughout appointment.

**NOTES:**

1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred, if qualifying under (A).
2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.
3. Verifiable part-time experience will be pro-rated toward meeting full-time experience requirements.

**\*\*Oneida County is an equal opportunity employer\*\***

*If you do not have internet access, paper applications can be picked up at the Oneida County Office Building (Utica, NY).  
You may also request a paper application to be mailed by calling 315-798-5726.*

Issued: 07/24/2025