

ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

DEPARTMENT: County Attorney

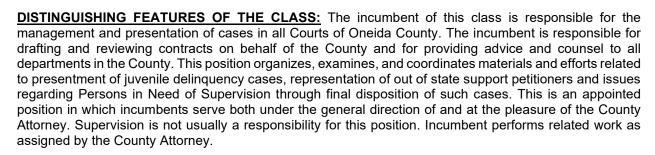
CIVIL SERVICE TITLE: Assistant County Attorney (Part-Time)

CLASSIFICATION TYPE: Exempt

SALARY (GRADE): \$53,003 (28P) Plus Excellent Benefits

APPLICATION DEADLINE: December 31, 2025

APPLY ONLINE*: https://oneida-portal.mycivilservice.com/post/jobopps



<u>MINIMUM QUALIFICATIONS:</u> Candidates must meet the minimum qualifications at time of application. Either:

Open Competitive Qualifications:

Admission to the Bar of New York State.

Additional Documentation Required to Submit with Application for Open Competitive:

- 1. A Certificate of Good Standing from the Appellate Division of admission. Must remain current throughout appointment;
- A complete resume including elementary education and all employment, listing employers' addresses and telephone numbers;
- 3. Three (3) references with addresses and telephone numbers;
- 4. A writing sample;
- A copy of a valid NYS driver's license.

Promotional Qualifications:

Candidates employed as a **Law Associate** with the Oneida County Office of the County Attorney must submit proof of Admission to the Bar of New York State.

SPECIAL REQUIREMENT: Must be a legal resident of Oneida County at time of appointment.

NOTE: Candidates MUST submit copy of Admission to the Bar of New York State with application.

Oneida County is an equal opportunity employer

*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 6th Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

Issued: 01/08/2025 Revised: 10/21/2025