

# ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

**DEPARTMENT:** Family and Community Services

CIVIL SERVICE TITLE: Senior Social Welfare Examiner

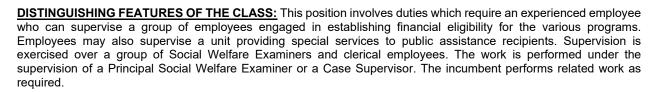
(NYHELP Program)

**CLASSIFICATION TYPE:** Non-Competitive

SALARY (GRADE): \$46,261 (24W) Plus Excellent Benefits

APPLICATION DEADLINE: December 31, 2025

<u>APPLY ONLINE\*:</u> <u>https://oneida-portal.mycivilservice.com/post/jobopps</u>



MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application. Either:

#### **Open Competitive:**

- (A) Successful completion of sixty (60) semester credit hours at a regionally accredited or NYS registered college or university, of which at least thirty (30) credit hours were completed in social work, sociology, psychology or a related field\*\* AND two (2) years of experience in social service-type programs examining, investigating, or evaluating claims and/or complaints for assistance, veterans, or unemployment benefits or a similar social service-type program operating under established criteria for eligibility; OR
- (B) Successful completion of thirty (30) credit hours at a regionally accredited or New York State registered college or university, of which at least fifteen (15) credit hours were completed in social work, sociology, psychology, or a related field\*\* AND three (3) years of experience examining, investigating, interviewing, or evaluating claims and/or complaints; or in customer service\*.
- \*Customer Service: Cashier experience will not be acceptable as a qualification.

#### **Promotional**

Candidates must have permanent, full-time status for a period of **twelve (12) months as a Social Welfare Examiner** in the Oneida County Department of Family and Community Services.

**SPECIAL REQUIREMENT:** Certain assignments made to employees in this class will require access to transportation to meet field work requirements in a timely and efficient manner.

### **NOTES:**

- 1. Candidates **MUST** submit with application a copy of transcripts, if qualifying under (A) or (B)
- 2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <a href="http://www.cs.ny.gov/jobseeker/degrees.cfm">http://www.cs.ny.gov/jobseeker/degrees.cfm</a>. Candidates will be required to pay the evaluation fee.

## \*\*Oneida County is an equal opportunity employer\*\*

\*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 6<sup>th</sup> Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

Issued: 10/30/2025

<sup>\*\*</sup>Related Field: May include the fields of business, criminal justice