



# ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

**DEPARTMENT:** Water Quality and Water Pollution Control

**CIVIL SERVICE TITLE:** Junior Wastewater Treatment Plant Operator Trainee (NYHELP Program)

**CLASSIFICATION TYPE:** Non-Competitive

**SALARY (GRADE):** \$45,727 (20B) Plus Excellent Benefits

**APPLICATION DEADLINE:** December 31, 2025

**APPLY ONLINE\*:** <https://oneida-portal.mycivilservice.com/post/jobopps>



**DISTINGUISHING FEATURES OF THE CLASS:** This is a one (1) year traineeship used to appoint individuals to an entry-level Junior Wastewater Treatment Plant Operator. The position involves responsibility for learning the duties, responsibilities and routines involved in the operation and maintenance of a wastewater treatment plant. An appointee will undergo on-the-job training to become qualified as a first level operator. The duties involve assisting in the operation and maintenance of a wastewater treatment plant by aiding certified operator(s) and/or maintenance personnel. The work is performed under immediate supervision of a Senior Wastewater Treatment Plant Operator, who functions as shift leader. Supervision over the work of others is not a responsibility of employees in this class. Condition of employment would require satisfactory completion of the training program during their one (1) year trainee appointment period. The incumbent performs related work as required. of a trained supervisor. The incumbent performs related work as required.

**MINIMUM QUALIFICATIONS:** Candidates must meet the minimum qualifications at time of application.

Graduation from high school or possession of a high school equivalency diploma.

**SPECIAL REQUIREMENTS:**

1. Possession of a valid New York State driver's license at time of appointment. License must remain valid throughout appointment.
2. Appointees must satisfactorily complete the home study course "Operation of Wastewater Treatment Plants" (Volumes 1 and 2) developed by the California State University at Sacramento and obtain a passing score on the final exam during their one (1) year trainee appointment period.

**NOTE:** Upon successful completion of the one (1) year traineeship the incumbent is appointed to the position of Junior Wastewater Treatment Plant Operator without further examination.

**\*\*Oneida County is an equal opportunity employer\*\***

*If you do not have internet access, paper applications can be picked up at the Oneida County Office Building (Utica, NY) in the Personnel Department. You may also request a paper application to be mailed by calling 315-798-5726.*

**Issued: 12/12/2025**