



ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

DEPARTMENT: Family and Community Services

CIVIL SERVICE TITLE: Fiscal Analyst (NYHELP Program)

CLASSIFICATION TYPE: Non-Competitive

SALARY (GRADE): \$55,306 (28W) Plus Excellent Benefits

APPLICATION DEADLINE: December 31, 2026

APPLY ONLINE*: <https://oneida-portal.mycivilservice.com/post/jobopps>



DISTINGUISHING FEATURES OF THE CLASS: The work involves supporting the fiscal management services within a department, focusing on day-to-day accounting, billing, and financial reporting tasks which involves the application of standardized account keeping practices. The work is performed under general supervision of higher-level staff in accordance with outlined policies and principals but calls for frequent exercise of independent judgement. The incumbent does related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of Bachelor's Degree in accounting or closely related field; **OR**
- (B) Possession of Associate's Degree in accounting or a closely related field **AND** two (2) years of experience in professional accounting; **OR**
- (C) Graduation from high school or possession of a high school equivalency diploma **AND** four (4) years of experience in professional accounting.

NOTES:

1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred, if qualifying under (A) or (B).
2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.

****Oneida County is an equal opportunity employer****

*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 7th Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

Issued: 04/14/2026