



ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

DEPARTMENT: Family and Community Services

CIVIL SERVICE TITLE: Principal Fiscal Analyst (NYHELP Program)

CLASSIFICATION TYPE: Non-Competitive

SALARY (GRADE): \$72,762 (36W) Plus Excellent Benefits

APPLICATION DEADLINE: December 31, 2026

APPLY ONLINE*: <https://oneida-portal.mycivilservice.com/post/jobopps>



DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for directing the fiscal operations staff of the department in performing financial record keeping, auditing, and related fiscal functions. The work involves a high degree of independent judgment and involves participating in formulating accounting and fiscal policies, budgeting, and financial reporting. The incumbent is responsible for planning, organizing, supervising, and reviewing the work of the fiscal staff under the administrative directive of the Fiscal Services Administrator. The incumbent does related work as required.

MINIMUM QUALIFICATIONS: Candidates must meet the minimum qualifications at time of application. Either:

- (A) Possession of Master's Degree in accounting or closely related field; **OR**
- (B) Possession of Bachelor's Degree in accounting or closely related field **AND** two (2) years of experience in professional accounting; **OR**
- (C) Possession of Associate's Degree in accounting or a closely related field **AND** four (4) years of experience in professional accounting; **OR**
- (D) Graduation from high school or possession of a high school equivalency diploma **AND** six (6) years of experience in professional accounting.

NOTES:

1. Candidates **MUST** submit with application a copy of transcripts showing degree area and date degree conferred, if qualifying under (A), (B), or (C).
2. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.

****Oneida County is an equal opportunity employer****

*If you do not have internet access, paper applications can be picked up in the Personnel Department on the 7th Floor of the Oneida County Office Building. You may also request a paper application to be mailed by calling 315-798-5726.

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