



# ONEIDA COUNTY GOVERNMENT NOTICE OF VACANCY

**DEPARTMENT:** Department of Family and Community Services

**CIVIL SERVICE TITLE:** Commissioner of Social Services

**CLASSIFICATION TYPE:** Non-Competitive

**SALARY (GRADE):** \$119,942 to \$159,853 (49M) Plus Excellent Benefits

**APPLICATION DEADLINE:** December 31, 2026

**APPLY ONLINE\*:** <https://oneida-portal.mycivilservice.com/post/jobopps>



**DISTINGUISHING FEATURES OF THE CLASS:** Under the general supervision of the County Executive, this position is responsible for the administration and execution of all public assistance programs in accordance with Federal, State and County laws and regulations. The incumbent is responsible for organizing, planning and managing the entire operation and administration of the Department of Family and Community Services and has ultimate responsibility for the administration, delivery and control of multimillion dollar expenditures in departmental operations and public benefits while assuring the effective and efficient delivery of benefits and services to the eligible public. This position entails the highest level of judgment, decision making and executive responsibility in order to effectively direct and administer a wide range of social programs within Oneida County using the full resources of the Department. Appointments to this position are made by the County Executive with the approval of the Board of Legislators and serve a term of five years in accordance with N.Y. State Social Services Law. Supervision is exercised over an extensive number of professional, administrative and clerical staff. Incumbent performs related work as required.

**MINIMUM QUALIFICATIONS:** Candidates must meet the minimum qualifications at time of application. Either:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree **AND** eight (8) years of experience in a health, education or social services agency; four (4) years of which must have been in an administrative or supervisory capacity; OR
- (B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree **AND** eight (8) years of experience in an administrative or managerial position in which there was responsibility for planning, directing, and coordinating the work of a substantial staff working in several units or performing several separate functions.

**NOTE:**

1. Each year of experience as a chief executive officer of a social services district, within six years immediately preceding the date on which he/she is appointed, shall be the equivalent of two (2) years of the above prescribed experience
2. Post-graduate training at a recognized college or university in social work, public/business administration, hospital administration, or educational administration shall be the equivalent, on a year-for-year basis, up to two (2) years of the above prescribed experience. However, no such post-graduate training shall be the equivalent of the administrative or supervisory experience, as listed in (A) above.
3. Applicants must be approved by the State Commissioner of Social Services prior to appointment.

**\*\*Oneida County is an equal opportunity employer\*\***

*If you do not have internet access, paper applications can be picked up at the Oneida County Office Building (Utica, NY) in the Personnel Department. You may also request a paper application to be mailed by calling 315-798-5726.*

Issued: 06/29/2026